

*Adms. Bureau*

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**CHRIST COLLEGE, CUTTACK - 753008**  
**MINUTES OF THE EMERGENT MEETING OF THE GOVERNING**  
**BODY HELD ON DT.25.07.2019**

An emergent meeting of the Governing Body was held on 25.07.2019 at 3.00PM in the Committee Room. The following members attended the meeting:

1. Mr. Anupam Patra, President, G.B.
2. Mr. Bikash Chandra Rout, Secretary, G.B.
3. Dr. Siddhartha Kumar Sahu, Principal
4. Mr. Bidhan Chandra Rout, Member, G.B.
5. Mr. Subhasis Sahu, Member, G.B.
6. Mr. Chandan Das, Member, G.B.
7. Mr. Soumendra Kumar Das, Member, G.B.
8. Dr. Debajani Dash, T.R.
9. Mrs. Madhumita Patra, T.R.
10. Mr. Suman Roy, Administrative Bursar (Spl. Invitee)

**Agenda**

**1. Opening Prayer:**

The meeting commenced with opening prayer offered by Sri. Chandan Das.

**2. Utilisation of funds towards non-civil activities under Odisha Higher Education Program for Excellence and Equity (OHEPEE)**


The Principal informed the G.B., that he has received a letter from the Higher Education Department for the above purpose. The G.B. wanted to know the contents of the letter and what steps are to be taken. The Principal apprised that the IDP Committee has to submit a procurement plan for non-civil activities of this college for the 1<sup>st</sup> year of the 5year plan project. The Principal also apprised about the detailed items and the terms and guidelines for procurement as per the ceiling of the total sanctioned amount under non-civil head for the 1<sup>st</sup> year for this college. One of the important guidelines is to open a savings bank account under the Flexi-deposit scheme in any scheduled commercial bank in the name of OHEPEE, Principal, Christ College, Cuttack with the joint operation by the Principal and Accounts Bursar of the college.


After detailed discussion in depth, it was resolved that a new Bank Account be opened in the HDFC, Chandi Chhak Branch in favour of "OHEPEE, Principal, Christ College, Cuttack" with the joint operation by the Principal and Accounts Bursar of the College. It was further resolved that the fund will be utilised as per the guidelines issued by the Higher Education Department and with due approval of the Governing Body.

**3. Closing Prayer**

The meeting ended with a closing prayer offered by Sri Subhasis Sahu.

  
25/7/19  
President

  
25.7.19  
Principal

  
25-7-19  
Secretary